

# ipcc

INTERGOVERNMENTAL PANEL ON climate change

**FIFTY-FOURTH (BIS) SESSION OF THE IPCC**  
**Written Session, 14 – 16 December 2021**

IPCC-LIV(bis)/Doc. 1, Add. 1  
(10.XII.2021)  
Agenda Item: 1  
ENGLISH ONLY

**PROVISIONAL ANNOTATED AGENDA**

(Submitted by the Secretary of the IPCC)

**IPCC Secretariat**

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## PROVISIONAL ANNOTATED AGENDA

The Fifty-Fourth (bis) Session of the Intergovernmental Panel on Climate Change (IPCC-54bis) will take place from 14 to 16 December 2021 in a written format. There will be a single substantive agenda item “IPCC Trust Fund Programme and Budget”. The silence procedure will be used for adoption of decisions.

Pre-session documentation will be posted on a dedicated web page at [www.ipcc.ch](http://www.ipcc.ch). In addition, the IPCC PaperSmart system will allow registered participants to access Session documents in electronic format during the meeting on a dedicated web portal via individual credentials linked to their registration. Specific guidance on the use of the PaperSmart system is made available in advance of IPCC sessions. Participants are encouraged to download the documentation on their computers in advance of the session.

A proposed organization of work including working hours is contained in document [IPCC-LIV\(bis\)/INF.3](#). Additional information including an explanatory note about IPCC-54bis is available on the dedicated web page at [www.ipcc.ch](http://www.ipcc.ch).

### 1. OPENING OF THE SESSION

The Chair of the IPCC will call the session to order on Tuesday morning (CET) 14 December 2021 in writing through a written communication to all registered participants. An advance copy of this written communication will be sent to all registered participants ahead of the official start of the Session, for their information and to familiarize with the organization of work. There will be no opening addresses to the Plenary.

Upon opening the Session, the Chair will propose the adoption of the Agenda of the meeting through silence procedure allowing for a window of time of 72 hours, operating on the basis of the provisional agenda, and will request the Co-Chairs of the Financial Task Team (FiTT) to convene its meeting in writing and report back in writing after deliberations with a Final Draft Decision by 17 December 2021.

### 2. IPCC TRUST FUND PROGRAMME AND BUDGET

#### 2.1 Budget for the years 2021, 2022, 2023, and 2024

The Panel will be invited to consider documents IPCC-LIV(bis)/Doc. 2, Rev. 1, IPCC-LIV(bis)/Doc. 2, Rev. 1, Add.1; IPCC-LIV(bis)/Doc. 2, Add.1; IPCC-LIV(bis)/Doc. 2, Add.2; and adopt the Decision approving the revised 2021 and 2022 budgets and noting the budgets for 2023 and 2024.

The Co-Chairs of the FiTT will open the FiTT meeting in writing. The Secretariat will present via a pre-recorded video message a brief overview of the IPCC Trust Fund Programme and Budget document and also provide an overview of the comments received.

The FiTT meetings will take place in writing on during 14 - 16 December 2021. A Draft Decision will be made available on PaperSmart at 9:00 (CET) on 14<sup>th</sup> December for comments by Member countries through their Head of Delegations by 18:00 (CET) on the same day.

If there are comments on the Draft Decision of 14 December, a revised Draft Decision will be made available on PaperSmart at 9:00 (CET) on 15<sup>th</sup> December for review by Member countries. Heads of Delegations will be invited to submit their comments in PaperSmart by 18:00 (CET) on the same day.

If there are further comments on the Draft Decision of 15 December, a revised Draft Decision will be made available on PaperSmart at 9:00 (CET) for review by Member countries. Heads of Delegations will be invited to submit their comments in PaperSmart by 18:00 (CET) on the same day.

After all comments have been received and addressed, the Co-Chairs will invite the Secretariat to revise the draft decision. The Final Draft Decision is to be submitted to the Chair, in writing. The Chair will then circulate the Final Draft Decision to the Heads of Delegation for adoption on the basis of silence procedure.

The Plenary will resume on 20 December 2021 in written format and the Chair will formally inform the Panel of the approved and adopted Final Decisions which will be posted in PaperSmart.

### **3. CLOSING OF THE SESSION**

The 54<sup>th</sup> (bis) Session of the Intergovernmental Panel on Climate Change is expected to close on Monday 20 December 2021.