

**Pre-Plenary Briefing Session for IPCC Focal Points and Delegates Attending
the 61st Session of the IPCC (IPCC-61)**

26 July 2024, Sofia, Bulgaria

IPCC Secretariat

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Provisional Background Note and Programme

Pre-Plenary Briefing Session for IPCC Focal Points and Delegates Attending IPCC-61 26 July 2024, Sofia, Bulgaria

Background

The 61st Session of the IPCC (IPCC-61) will take place from 27 July to 2 August 2024 in Sofia, Bulgaria. Building on past practice, a **Pre-plenary Briefing Session for IPCC-61 registered delegates** is scheduled for **26 July 2024**, a **day before the start of the Plenary**.

Premised on Paragraph 2 of [Decision IPCC-XLVII-4](#), the session's **objective** is to prepare delegates, especially those attending for the first time, for effective participation in IPCC-61 by providing an overview of the IPCC's role, report development processes, and key discussion topics and facilitating informal discussions.

The pre-briefing programme will consist of two main segments. The **first** one will **introduce the IPCC**, its role and mandate, its structure, and how the IPCC develops its reports, etc. It will be followed by an experience-sharing session on engaging with IPCC for Focal Points, Bureau members and delegates attending IPCC-61. A **second** segment will **brief delegates about the IPCC-61**, discussion topics, relevant mandates, background and practical information. It will be followed by a session with practical insights for Focal Points and Bureau members attending IPCC-61 (other interested Delegates are welcome to attend).

Provisional Programme Pre-Plenary Briefing Session to IPCC-61 – 26 July 2024

Time	Event
14:00 – 14:05	Welcoming Remarks (IPCC Chair and IPCC Secretary) (5 min)
14:05 – 15:05	<u>Segment 1</u> 1.1 Introduction to the IPCC and how to be involved in the IPCC work and activities Moderator/s: IPCC Secretariat (TBC) <ul style="list-style-type: none">- Introduction to the IPCC (IPCC Secretariat) (20 min)<ul style="list-style-type: none">• IPCC Role, Mandate, Institutional structure.• IPCC Scholarship Programme, IPCCTrust Fund, IPCC Communications Strategy, etc.- Upcoming opportunities for Engagement in the IPCC Reports of the Seventh Assessment Cycle (WGs/TFI/TSUs) (20 min)<ul style="list-style-type: none">• The Seventh assessment cycle products (Relevant Decision) and how the IPCC produces its reports.• Nomination and Selection processes.

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	<ul style="list-style-type: none"> • Upcoming opportunities for authors, as well as their roles, following the approval of the outlines of the reports. <p>- Q&A/Discussions (All) (20)</p>
15:10 -16:00	<p>1.2 Engaging with IPCC: Experience sharing/insights: Bureau members (authors), Focal Points and Delegates</p> <p>Moderator/s: IPCC Secretariat</p> <ul style="list-style-type: none"> - Perspectives from Focal Points and delegates (Member Countries and Observer Organizations), including information on best practices and how they encourage participation in the work of the IPCC, as well as practical tips and challenges (interventions are limited to two minutes). - Perspectives from Bureau Members on opportunities and challenges for engaging in the work of the IPCC, sharing know-how as to how they encourage participation in the IPCC activities in their regions. This can also include information on what it means to be an IPCC author (interventions are limited to two minutes).
16:00 – 16:45	<p>1.3 World Café: During the coffee break, delegates may wish to continue sharing experiences on various relevant issues in small groups, including topics presented during the first segment and additional topics focusing on sharing best practices regarding IPCC national and regional related activities by IPCC Focal Points (Member Countries and Observer Organizations) or their representatives</p>
16:45 – 17:45	<p><u>Segment 2</u></p> <p>2.1 Introduction to the 61st Session of the IPCC</p> <p>Moderator: IPCC Secretariat</p> <ul style="list-style-type: none"> - Overview of the Provisional Agenda Items, including relevant mandates and background information when needed (Secretariat) (15 min) - Practical Information: PaperSmart, IPCC-61 Schedule, etc. (10 min). - Q&A/Discussions (All)
17:45 – 18:30	<p>2.2 Practical Information for IPCC Focal Points and Bureau members (other interested Delegates are welcome to attend)</p> <p>Moderator: IPCC Secretariat</p> <ul style="list-style-type: none"> - Introduction to relevant applications and sources available for Focal Points and Bureau members: dashboard, handbook, newsletter, author nomination system, etc. (Secretariat) (20 min) - Legal requirements for hosting an IPCC session/meeting (Secretariat) (10 min) - Q&A/Discussions (All)