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PROGRESS REPORTS

Report by the IPCC Secretariat

(Submitted by the Secretary of the IPCC)

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1. Introduction

This report covers the work of the IPCC Secretariat since July 2024, following its report to the Panel at its 61st Session (IPCC-61). Like previous reports, it is structured around the [functions](#) of the Secretariat and provides information on its work in performing its key functions. This report does not provide exhaustive details and information on its day-to-day activities and the efforts to ensure the quality management and preparation of the IPCC meetings and the respective session documents. Additionally, the report provides information on some of the challenges faced during the reporting period.

2. IPCC sessions and meetings

The Secretariat organizes various sessions and meetings including IPCC sessions, Bureau sessions and ExCom meetings, scoping and expert meetings, workshops, and outreach events. In addition to those, it extends logistical support to the pavilion setup during the Conference of the Parties (CoPs) to the United Nations Framework Convention on Climate Change (UNFCCC) and supports the IPCC participation at the UNFCCC CoPs and Subsidiary Bodies meetings.

Organizing international gatherings, involving Member countries and Observer Organizations delegates, includes but is not limited to session document preparation, venue selection, website creation, registration management, travel arrangements, visa support and liaison with host countries. In preparation for IPCC sessions, Bureau sessions and Executive Committee (ExCom) meetings, the Secretariat has been working closely and engaging with the IPCC Chair.

This section provides information on the IPCC meetings supported by the IPCC Secretariat during the reporting period (July 2024-January 2025).

2.1 IPCC sessions

During the reporting period, the Secretariat organized the 61st Session of the IPCC ([IPCC-61](#)). IPCC-61 was held in Sofia, Bulgaria, from 27 July to 2 August 2024, following the generous invitation from the Government of Bulgaria. The Session, during which the Panel agreed upon the draft outlines of the Special Report on Cities and Climate Change (SRCities) and the Methodology Report on Short-Lived Climate Forcers (SLCF) was attended by 367 participants with 185 receiving financial support from the IPCC Trust Fund, including Secretariat staff and translators, whose travel was arranged by the Secretariat. The work of the Secretariat in organizing the session included, but was not limited to, registration, logistical support, conference management, invitation letters, report of the session, managing of the PaperSmart and the preparation and processing of 20 session documents in collaboration with the IPCC Chair, Vice-Chairs, Working Group / Task Force on National Greenhouse Gas Inventories (TFI) Co-Chairs, Task Group on Data Support for Climate Change Assessments (TG-Data) Co-Chairs, Technical Support Units (TSUs) and other stakeholders. The session was preceded by a pre-plenary briefing session aiming to prepare all registered delegates, especially those attending an IPCC Plenary for the first time, for effective participation in IPCC sessions throughout the seventh cycle. At the time of writing this report, the Secretariat is working on the organization of the 62nd Session of the IPCC ([IPCC-62](#)). As it is still a work in progress, detailed information on its proceedings will be provided at the next IPCC session.

2.2 IPCC Bureau sessions

During the reporting period, the Secretariat organized the 68th Session of the IPCC Bureau (BUR-68) which was held on 08 December 2024 in Kuala Lumpur Malaysia. BUR-68 focused on preparations for IPCC-62 and the Seventh Assessment Report (AR7) Scoping meeting. The Bureau session had 71 participants. Among them, 29 eligible for IPCC Trust Fund support received travel assistance from the Secretariat. The Secretariat's support included registration, logistical arrangements, invitation letters, meeting report, and the preparation and processing of 20 session documents in collaboration with the IPCC Chair, Vice-Chairs, Working Group/TFI Co-Chairs, TG-Data Co-Chairs, TSUs, and other stakeholders.

2.3 Executive committee meetings

During the reporting period, the Secretariat supported the organization of five ExCom meetings, which take place virtually. ExCom meetings focused on the preparations for BUR-68, IPCC-61, IPCC-62 as well as the Carbon Dioxide Removal Technologies and Carbon Capture Utilization and Storage Methodology Report (CDR & CCUS) and the Seventh Assessment Report Scoping Meetings. It also discussed the preparations for other products and activities of the seventh cycle, including the Special Report on Climate Change and Cities and the Methodology Report on Short-Lived Climate Forcers.

The ExCom received regular updates on communications, outreach, implementation of the IPCC error protocol, and preparation of the forthcoming Bureau and Panel sessions and other meetings. It also discussed the engagement with UNFCCC and the IPCC activities at UNFCCC meetings including COP29 in Baku, Azerbaijan and collaborative tools for AR7 Working Groups.

In preparation for the ExCom meeting, the Secretariat coordinated with and supported the Chair and ensured that the teleconferences were running smoothly, as well as that the agenda, invitations, and support documentation were prepared and sent to the ExCom members. The Secretariat prepared the summary of the decisions and conclusions of the meetings and ensured they are available on the [IPCC website](#).

2.4 Gender action team meetings

Since July 2024, the Secretariat has supported three Gender Action Team (GAT) meetings convened by the GAT focal points. The GAT meetings focused on the preparations for the Expert Meeting on Gender, Diversity and Inclusivity (GDI), tentatively rescheduled for the second half of 2025, as well as on the process for handling complaints and organizing training sessions for Bureau members on ethics, gender, inclusivity, diversity and against sexual harassment. The Secretariat's support includes but is not limited to supporting meetings of the GAT, and the Scientific Steering Committee for the Expert Meeting including some of its sub-committees, preparing meeting minutes and other related documents. The Secretariat continued to coordinate the review process of the document for dealing with complaints with the aim of submitting it to ExCom once agreed by the GAT. The Secretariat together with the World Meteorological Organization (WMO) Procurement team prepared the necessary documentation for the Request for Proposals for the GDI training which was published on UN General Market in November 2024 and re-published in Mid-January 2025 due to some technical issues.

2.5 Technical support unit liaison group meetings

Since July, the Technical Support Unit Liaison Group (TSU LG) met five times. The Secretariat organised and ran the virtual meetings of the Group and prepared its agendas, minutes, and documents as necessary. These meetings, which are chaired by the Deputy Secretary, continued to serve as a platform for coordination and sharing information with the view to implement the strategic decisions of the ExCom or address issues that require attention from the Secretariat.

2.6 Other meetings

In addition to the above, during the reporting period, the Secretariat provided support to the organization of the following meetings:

- Expert Meeting on CDR & CCUS which took place in Vienna, Austria from 1 to 3 July 2024.
- TFI Expert Meeting on Reconciling Land Use Emissions which took place in Varese, Italy, from 9 to 11 July 2024.
- The IPCC Inventory Software workshop, which took place in Baku, Azerbaijan from 4 to 6 September 2024.
- Scoping Meeting of the Methodology Report on CDR & CCUS which took place in Copenhagen, Denmark from 14 to 16 October 2024.
- 37th Meeting of the Bureau of the IPCC Task Force on National Greenhouse Gas Inventories (TFB37) which took place in Copenhagen, Denmark, from 17 to 18 October 2024.
- IPCC Task Group on Data Support for Climate Change Assessments (TG-Data) which took place in Singapore from 21 to 25 October 2024.
- Scoping Meeting for the Seventh Assessment Report which took place in Kuala Lumpur, Malaysia from 9 to 13 December 2024.

The support provided includes various elements, such as negotiation of the Host Country Agreements, providing input for and issuing the call for nominations of meeting participants, including through the online nomination forms developed by the Secretariat, as well as preparing and sending out invitations to the selected participants. The Secretariat provided travel support to a total of 296 participants for the meetings listed above.

2.7 Logistics support and conference management

During the reporting period, the Secretariat actively has been preparing for IPCC-62 and the 63rd Session of the IPCC (IPCC-63). For IPCC-62 it worked closely with the host country and event management company, including during the site visit. Preparations for IPCC-63 are underway.

The Secretariat supported the Joint IPCC-WMO-MERI Pavilion at COP29 of the UNFCCC, where it managed logistics including the implementation of cost-effective measures such as online participation and streaming.

In collaboration with Working Group III (WGIII) TSU, the Secretariat assisted with logistics and technical support for the AR7 Scoping Meeting and BUR-68 in Kuala Lumpur (December 09 to 13, 2024). It also supported the TFI in key events, including the Workshop on CDR and CCUS (Vienna), the Scoping Meeting on the CDR and CCUS methodology report (Denmark), and the IPCC Inventory Software Workshop (Baku).

3. Update on the implementation of the decisions from the Panel and Bureau

At the 60th Session of the IPCC (IPCC-60) and IPCC-61 the Panel made various decisions, some of which outlined a set of implementation actions that required input of and support from the Secretariat. The sub-sections below summarize the actions taken by the Secretariat towards the implementation of these decisions.

3.1. Informal group on publications and translations

By [Decision IPCC-LX-6](#), the Panel requested the Bureau to prepare Terms of Reference for an IPCC Publications Committee (IGPubs), for consideration at IPCC-61. The Panel decision was in response to the request made by IGPubs and agreed upon by BUR-66.

Draft Terms of Reference have been developed by the Secretariat under the guidance of the IPCC Chair in his capacity as former Co-Chair of the IGPubs for consideration by the Bureau at BUR-67, prior to forwarding to the Panel for its approval at IPCC-61, by [Decision IPCC-LXI-11](#).

3.2. Conflict of interest committee disclosure form

By [Decision IPCC-LXI-10](#) the Panel accepted the recommendations of the sub-committee of the Conflict of Interest (COI) Committee on the revision of the COI disclosure form. The Secretariat has supported and facilitated annual COI reporting with reference to this revised COI form.

3.3. Lessons learned from the sixth assessment cycle

By [Decision IPCC-LX-7](#), the Panel at IPCC-60, established the Ad-hoc Group on Lessons Learned (AGLL) with the mandate to advise governments on the way forward in considering the lessons learned from the sixth assessment cycle. The AGLL worked between sessions and was scheduled to report to the Panel at IPCC-61. The AGLL had held five meetings under the leadership of the Co-Chairs (South Africa and the United States of America), where they discussed the lessons learned about scientific, organizational, communications and cross-cutting matters, as well as the outcome to be presented to the Panel. The Secretariat has supported the Co-Chairs, Rapporteurs and the AGLL work including coordinating the call for nominations of AGLL members, facilitating communication with AGLL members, collecting written feedback, organising and running the AGLL teleconferences and meeting invitations. The Secretariat has also supported the coordination calls of the AGLL Co-Chairs and Rapporteurs provided backup support to the Rapporteurs, assisted in the preparation of documents, and operated and updated an online tool (e-Board) where relevant information was uploaded. Furthermore, the Secretariat has contributed to the preparations of the final document which was presented to IPCC-61 ([IPCC-LXI/Doc. 9](#)) and assisted throughout the Plenary where the work of the AGLL was presented and completed as outlined in [Decision IPCC-LXI- 3](#).

3.4. Planning for the seventh assessment cycle

By [Decision IPCC-LX-9](#), the Panel agreed on the products of the seventh assessment cycle. By the same decision, the Panel requested the Bureau to prepare a document outlining the month and year of delivery on the basis of an AR7 strategic plan, taking into account the different views expressed at the IPCC-60 and paragraph 3 of this decision, for the delivery of these reports in a timely and policy-relevant manner and present it to the Panel at its next meeting for consideration and decision. The proposed strategic planning schedule (SPS), prepared for consideration at BUR-67 was then forwarded to the Panel for its consideration at IPCC-61. At this meeting the Panel decided to consider the schedule of the three Working Group assessment reports along with scope, outline, and the work plan and budget at the IPCC-63. The draft SPS has been reviewed by the Secretariat, with the view to ensure compliance with the IPCC rules and procedures.

3.5. Human resources strategic planning

By [Decision IPCC-LX-10](#), paragraph 27, the Panel at IPCC-60 requested "the Secretariat to produce a strategic human resources plan, with support from an independent consultant, that considers the critical workforce needs and gaps and adequacy of the structure of the Secretariat in light of the seventh assessment cycle work programme and, in accordance with the Secretariat's Terms of Reference, to be presented to the Panel, as soon as possible". The Secretariat published a Request for Quotation (RFQ) on 24 September for a period of four week with the view to procuring the services of a vendor to support the drafting of the Human Resources (HR) strategic planning. The financial offers from all bidders indicate that the contract value will exceed CHF 40,000, the threshold for RFQs under WMO procurement rules. An analysis of the median and average prices suggests a projected expenditure of CHF 100,000 or more. Consequently, WMO Procurement has recommended canceling the current RFQ and initiating a formal tender to ensure compliance and broader market engagement. Before proceeding with the retendering, the Secretariat will seek Panel's approval of the budget for such an assignment.

3.6. Data Distribution Centre (DDC) funding

By [Decision IPCC-LX-10](#) paragraph 5 and 6, the Panel at IPCC-60 agreed to include DDC activities in its annual budget. Per the same decision, indicative budgets for 2025 (CHF 400,000) and 2026 (CHF 730,000) will be disbursed subject to the approval by the Panel of the respective work plans. The Secretariat engaged in internal consultations with relevant WMO departments with the view to identify the best modality for transferring funds to entities providing services to DDC. In the meantime, the Secretariat is soliciting the interest of the existing members in providing services to the DDC.

In 2024, funds were disbursed to existing DDC node after signing Letters of Agreements (LOAs). This will continue in 2025 subject to the approval of the work plan for DDC activities for 2025. Pursuant to previous Panel decisions in recognition of funding needs for the DDC, the Secretariat will send a letter to member countries and IPCC Observer Organizations for mobilizing resources for DDC activities.

4. IPCC trust fund

During the reporting period, the Secretariat undertook the following financial management activities:

- Provided input to the IPCC financial statements in preparation for the annual external audit.
- Prepared Letters of Agreement for transferring funds to support IPCC activities.
- Drafted and finalized contribution agreements with donors.
- Submitted requests for fund transfers to WMO Finance.
- Prepared donor reports in line with donor requirements.
- Reviewed and cleared income and expenditure statements for financial support provided in 2023 and 2024.
- Recorded and maintained voluntary contributions from Member countries to the IPCC Trust Fund.
- Requested the issuance of invoices, based on donors' needs.
- Monitored the level of contributions to the IPCC Trust Fund and acknowledged receipt of contributions.

As of 1 January 2025, the opening balance of the Trust Fund stood at CHF 25,421,000. The current level of contributions received for the period January 2024 to January 2025, totals CHF 5,207,000.

5. Information management

During the reporting period, the Secretariat carried out several significant Information Technology (IT) activities to support IPCC operations and to enhance information management processes:

Following the approval of the outline in Sofia for the Special Report on Cities and the Short-Lived Climate Forcers (SLFC), the Secretariat developed and launched a new system for nomination of authors. Throughout the nomination period, the Secretariat provided support to the Focal Points addressing both technical as well as non-technical queries related to the system.

The Secretariat coordinated with Working Group III to prepare and manage the AR7 pre-scoping webinars, which took place on the 30th of October. Additionally, at the request of the Co-Chair of WGI, the Secretariat packaged the Figure Management System (FMS) it had developed and made it available to the WGI TSU for further enhancements.

The Secretariat also participated in the identification and selection process of collaborative tools and a Document Management System for the Working Groups. This process involved collaborating with other UN agencies and vendors to ensure the most suitable solutions are implemented. In parallel to the above,

A new Conflict of Interest (COI) application has been launched, enabling the Bureau Members to submit their COI form online.

The Secretariat is currently engaged in several ongoing IT projects:

1. Extending the COI application to include the Task Force Bureau (TFB), to facilitate the collection of COI forms for SLCF authors.
2. Preparing the nomination system for the IPCC Scholarship programme which is scheduled to take place in 2025.
3. Adapting the online author nomination tool ready for the Methodology Report on CDR/CCUS and AR7 WGI, WGII and WGIII reports, following the approval during P-62.
4. Developing a new tool to capture reviews comments during First Order Draft (FOD), Second Order Draft (SOD) and Final Government Distribution (FGD) stages, with expected readiness for the FOD of the SLCF report.
5. Enhancing the Dashboard to allow integration with existing in-house applications through single sign-on functionality.
6. Updating the platform for capturing and sharing of TG-Data nominations.

In addition to the above activities, the IT team has also provided support to Governance Services Department and Conference Services on various IT systems used in WMO. Furthermore, there is currently ongoing discussion to port IPCC registration system for use by WMO for its Congress.

6. IPCC error protocol

The Secretariat continued to provide support to the management of the Error Protocol of the IPCC and providing regular updates to the ExCom. Since July 2024, the Secretariat received nine error claims. Five cases were resolved during the pre-registration consultation process. The other four cases were registered, and of these, three were assigned to Working Group I (WGI) and the other one was related to the Sixth Assessment Report (AR6) Synthesis Report. The latter case, including six older ones were closed. At the time of reporting, one registered case has not yet been resolved.

Status reports on the implementation of the IPCC Error Protocol are presented by the Secretariat to the ExCom during their monthly meetings.

7. IPCC communication strategy

During the reporting period, the Secretariat's communications, media and outreach work focused on IPCC-61, the inauguration of AR7 Communications and Outreach Action Team (COAT) and COP29. In addition, the communications team facilitated a few interview requests for the Chair and Bureau members as well as requests for IPCC speakers at relevant events and conferences including identification of IPCC speakers and facilitated contacts with Bureau Members.

On the margins of IPCC-61 in Sofia, the communication team supported the Chair and Bureau Members in delivering a series of interviews with key national media outlets as well as coordinated and facilitated outreach activities on the margins of the IPCC-61 in Sofia.

The team also provided support for coordination, facilitation, and input for speaking engagements by IPCC leadership at mandated and other events during COP29, including ministerial and high-level events with Heads of State and Government.

During this period, the Secretariat held the inaugural meeting of the AR7 COAT which took place on 18 July. Chaired by the IPCC Chair, the COAT focused its activities on IPCC's presence and participation in a broad spectrum of events at COP29 of UNFCCC.

Based on assessed training needs for the IPCC Bureau, the communication team organized a training session on media and communication for Bureau members on 4 November 2024.

The Secretariat's communications work during January was dominated by preparations and coordination of potential media and outreach engagements in support of the upcoming IPCC-62 in February 2025.

For more information, please refer to the report [IPCC-LXII/INF. 2](#) on Communication and outreach activities.

8. Conflict of interest policy

In support of the COI Committee, the Secretariat continued to support and facilitate the required annual COI reporting both of IPCC Bureau and TFI Bureau members as well as COI reporting of the Working Group and Task Force Bureaux including with reference to TSU professional staff, taking into account the updated COI disclosure form.

9. Engaging with IPCC Focal Points, UN system with UNFCCC, other relevant UN bodies and other stakeholders

9.1 IPCC focal points.

During the reporting period, the Secretariat continued its regular communications with the 195 member [government-designated Focal Points](#) and Ministries of Foreign Affairs (if no Focal Point has been designated) and 226 [Observer Organizations](#). Key communications included but was not limited to matters related to BUR-68, IPCC-61, IPCC-62, contributions to the IPCC Trust Fund, and calls for the nominations including for the scoping meeting of the AR7, and the scoping meeting of the Methodology Report of the CDR & CCUS. Communications also covered the Workshop on the IPCC Inventory Software, nominations of authors for the Methodology Report on SLCF and for the Special Report on Climate Change and Cities.

Other communications with IPCC Focal Points and government representatives are related to the hosting and conducting of IPCC Sessions and other meetings, the IPCC Trust Fund, as well as responses to meeting invitations and congratulatory letters. Approximately 100 letters were sent to Governments, Observer Organizations, and IPCC Focal Points, with over 30 bilateral meetings coordinated. The IPCC Secretariat continued to update the IPCC Focal Points through the quarterly electronic Newsletter. Since July 2024 the Secretariat has shared two issues with IPCC Focal Points, the 22nd issue covering the period July-September 2024 and 23rd issue, covering October-December 2024.

To facilitate the work of newly designated Government and Observer Organizations Focal Points, the Secretariat has prepared an induction brochure, which was made available to the Focal Points in the "IPCC Dashboard", ahead of the IPCC-60 and subsequently updated prior to IPCC-61 in July 2024

The Secretariat also received numerous requests for admission of new Observer Organizations, reviewed these in alignment with the policy for admitting Observer Organizations, and submitted these to the IPCC Bureau for their review. These were subsequently submitted to the Panel through document [IPCC-LXI/Doc. 3, Rev. 1](#). Based on the information in this document, the IPCC decided to grant 12 new organizations IPCC observer status ([Decision IPCC-LXI-2](#)). Also, following a request of the Bureau at BUR-66, the Secretariat has undertaken a review of the Observer Organizations, per Rule II.11 of and in alignment with the [IPCC Policy and Process for Admitting Observer Organizations](#). For more information about the new observer organizations requests submitted to the Panel for its consideration at IPCC-62, see document [IPCC-LXII/Doc.3, Rev. 1](#).

9.2 United Nations Framework Convention on Climate Change (UNFCCC)

Joint Working Group (JWG) meetings continued to provide an informal platform for scientific and technical collaboration between the IPCC and UNFCCC and they usually take place ahead of the Subsidiary Bodies (SBs) or COPs.

The IPCC and UNFCCC held their Joint Working Group (JWG) meeting ahead of COP29 on 20 October 2024. The meeting provided updates to participants on their respective activities, including those relevant to COP29.

9.3 Other UN bodies and organizations

On 5 July 2024, the Deputy Secretary of the IPCC gave an update on the collaboration between IPCC and Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES) at the [22nd meeting of the Multidisciplinary Expert Panel \(MEP\) and Bureau](#).

Under the leadership of the Chair of the [World Adaptation Science Programme \(WASP\)](#), who is currently served by the Secretary of the IPCC, the WASP extended its membership to new members and launched the Policy Brief on knowledge gaps and policy needs to tackle loss and damage.

The Secretariat has contributed to [Open Ended Working Group on the Science Policy Platform for Chemicals, Wastes and Pollution](#) (OEWG SPP). The input was provided through the review of session documents, webinars, online meetings prior to and active involvement in the contact group discussions during the OEWG-3 meeting, which took place from 25-28 June 2024. The Chair and Deputy Secretary also continued to support a recent OEWG webinar held on 23rd January 2025 ahead of OEWG 3.2.

9.4 Engagement with other stakeholders (Youth, Indigenous, Business Organizations, etc)

During the reporting period, the Secretariat continued to engage and collaborate with UNFCCC constituencies and other United Nations (UN) bodies, in accordance with the IPCC Chair's vision of enhancing diversity and inclusivity.

During COP29 the Secretariat has supported the Chair and the Vice-Chairs in their engagements with different constituencies, including but not limited to Business and industry non-governmental organizations (BINGO), Environmental non-governmental organizations (ENGO), Local government and municipal authorities (LGMA), Research and independent non-governmental organizations (RINGO), Youth non-governmental organizations (YOUNGO), Local Communities and Indigenous Peoples Platform (LCIPP) meetings, Research and independent non-governmental Organizations (RINGO), Women and Gender Constituency (WGC), the Farmers and the Trade Unions non-governmental organizations (TUNGO).

10. Staffing

As of 30 November 2024, the Secretariat counts 16 staff members. During the reporting period, both posts approved by the Panel at IPCC-60, the Temporary P3 and Fixed Term P2 were filled. The Secretariat is also supported on a temporary basis by two Junior Professional Officers.

11. Scholarship programme

The Secretariat continued to coordinate the IPCC Scholarship Programme including liaising with its funding partners. The IPCC Secretariat participated in the 2024 Planetary Health Awards Ceremony organized by the Prince Albert II of Monaco Foundation held in Monaco on 7 November 2024. During the event, 24 PhD students and postdoctoral fellows selected for scholarships under the Seventh Round of Awards (2023–2025) were awarded certificates.

During the reporting period, the Secretariat submitted a solicited funding proposal to the Government of Germany which generously offered financial support worth EUR 30,000. The funds received from Germany were disbursed in December 2024 to the University of Oxford in support of studies by Ms Zoe Brown from the Bahamas.

12. Legal documents

During the reporting period, the Secretariat prepared, negotiated, or concluded 20 legal agreements, encompassing various arrangements:

- Host Country Agreements: with the Government of China for IPCC-62.
- Trust Fund Data Distribution Center (DDC) partner funding Letter of Agreement (LoA) for DKRZ (Deutsches Klimarechenzentrum) and CEDA (Centre for Environmental Data Analysis).
- Letters of Agreements (LoAs) for: the following meetings: AR7 Scoping meeting in Malaysia; Expert Meeting on Carbon Dioxide Removal Technologies in Vienna, Austria; TFI Workshop on IPCC Inventory Software in Baku, Azerbaijan; TG-Data meeting in Singapore; IPCC Emission Factor Database support; IPCC Inventory Software maintenance and development support:
- LoA with Germany for select scholarship recipient funding.
- Memoranda of Agreement: SRCities First Lead Author meeting (LAM1) in Osaka, Japan; IPCC Scoping Meeting for an IPCC Methodology Report on the Carbon Dioxide Removal Technologies and Carbon Capture Utilization and Storage along with the IPCC Task Force on Inventories (TFI) Bureau meeting in Copenhagen, Denmark; United Nations Foundation (UNF) support on communication and other activities; amendment to Oxford University Scholarship agreement for acceptance of contribution from Germany.
- Contribution agreement: amendment to Canada's contribution in support of Expert meeting on diversity, equity and inclusion.

13. Challenges faced during the reporting period

Timelines for the AR7 Assessment Report: As the Panel has not yet agreed on a timeline for the upcoming Seventh Assessment Report, this has complicated the scheduling of essential activities including arrangements for related meetings.

WMO Enterprise Resource Planning (ERP) System Migration: WMO has been transitioning to a new ERP system, "Quantum." This migration has impacted various organizational operations, including human resources, finance, procurement, meeting requests, and travel. The transition is being implemented in two phases: Phase I has already been completed, and Phase II is scheduled for completion in February 2025. This transition has also affected the work of the IPCC, requiring that all activities related to preparations for upcoming meetings be completed in advance and within the deadlines set by the WMO.

Host country agreements for organizing IPCC meetings: In alignment with applicable WMO rules, regulations and standing instructions, IPCC meetings require Host Country Agreements (HCAs) as well as discussions with prospective hosts to allow for due diligence. Such discussions allow for addressing issues including:

- a) inclusivity, which may be affected by constraints on the part of host countries towards some other countries and which is outside of IPCC Secretariat's control;
- b) privileges and immunities to ensure fulfilment of organizational mandates;
- c) anticipation of host country internal processes for approval of the HCA; and
- d) WMO internal processes of approval of these agreements, which all together may cause delays or withdrawal of the hosting offers.

The Secretariat with support from WMO is continuously looking for solutions to facilitate and optimize this process.